



SECTION 3 PLANNING PROCESS

A successful planning process builds partnerships and brings together members representing government agencies, the public, and other stakeholders to reach consensus on ways the community will prepare for and respond to those hazards most likely to occur. Applying a comprehensive and transparent process adds validity to the Hazard Mitigation Plan (HMP). Participants involved in the HMP planning process gained better understanding of problems and issues and helped devise solutions and actions for the community, resulting in a revised set of common community values and widespread support for directing financial, technical, and human resources to agreed-upon actions.

The planning process was an integral part of updating the Chester County HMP. This section describes the planning process used to update the HMP with participation from all 73 of the county's municipalities. This section also describes the Hazard Mitigation Steering Committee, Planning Team, meetings and documentation, public and stakeholder participation, multi-jurisdictional planning, and existing planning mechanisms implemented during the HMP update process. Additional details about the process of updating each section of this HMP appear at the beginning of those sections.

3.1 UPDATE PROCESS AND PARTICIPATION SUMMARY

In accordance with the Disaster Mitigation Act of 2000 (DMA 2000) requirements, this plan documents the following topics:

- Planning process
- Hazard identification
- Risk assessment
- Mitigation strategy: goals, actions, and projects
- Formal adoption by the participating jurisdictions
- Pennsylvania Emergency Management Agency (PEMA) and Federal Emergency Management Agency (FEMA) approval

The 2020 PEMA Hazard Mitigation Plan Standard Operating Guide (2020 SOG) lays out the standard planning process in Pennsylvania to create and update HMPs (including this HMP), and is cited in Appendix A, under Authorities and References. Hazard vulnerabilities and the risk assessment are described in Section 4 (Risk Assessment), and the mitigation strategy is described in Section 5 (Mitigation Strategy) of this HMP.

Public participation and planning meetings served as the main forum for gathering information to update the HMP. The Steering Committee and Planning Team were afforded access to information in relevant and approved plans, policies, and procedures for Chester County. Opportunities for public participation included two public meetings, distribution of information at municipal meetings, and chances to review and comment on the draft HMP update. To develop all sections of the HMP, the Planning Team used meetings, e-mail correspondence, and teleconferences to solicit input from county, municipal, and other stakeholders, including members of the general public. Most information received for this update came from Chester County, its municipalities, and the Steering Committee. Through this planning process, the county established a comprehensive approach to reduce the effects of hazards on the county and its municipalities.

3.2 THE PLANNING TEAM

Recognizing the need to manage risk within the county, and to meet the requirements of the DMA 2000, the Chester County Department of Emergency Services led the update to the 2015 HMP. Ms. Gabby Ratliff, Community Resilience Coordinator, developed a Steering Committee to provide guidance and direction to the planning effort and to ensure the resulting document will be embraced both politically and by the constituency



within the planning area. Ms. Ratliff served as chair of the Steering Committee and the lead planner and point of contact for the planning process. The Steering Committee was composed of the following individuals:

- Alison Miller, Director, Planning and Logistics, Chester County Department of Emergency Services (DES)
- Tony Przychodzien, Radiological Emergency Preparedness Coordinator, Chester County DES
- Gabby Ratliff, Community Resilience Coordinator, Chester County DES
- Dave Sekkes, GIS Database Administrator, Chester County DES
- William Turner, Deputy Director, Emergency Management, Chester County DES
- Robyn Slater, Planner, Chester County Health Department
- Chris Patriarca, Senior Community Planner, Chester County Planning Commission
- Carol Stauffer, Assistant Director, Chester County Planning Commission
- Craig Thomas, Field Engineering and Operations Manager, Chester County Water Resources Authority
- Cory Trego, Water Resources Planner, Chester County Water Resources Authority
- Tim Hubbard, Emergency Management Coordinator (EMC) for Charlestown Township, and Chief Security Officer for the Downingtown Area School District
- Stefanie Chumley, Planner, Tetra Tech, Inc (Tetra Tech)
- Tony Subbio, Project Manager, Tetra Tech

The Steering Committee was charged with the following tasks:

- Providing guidance and overseeing the planning process on behalf of the general planning partnership (Planning Team).
- Attending and participating in meetings.
- Assisting with the development and completion of certain planning elements, including:
 - Reviewing and updating the hazards of concern
 - Developing a public and stakeholder outreach program
 - Assuring the data and information used in the plan update process is best available
 - Reviewing and updating the hazard mitigation planning goals and objectives
 - Identifying and screening of appropriate mitigation strategies and activities
 - Reviewing and updating plan maintenance procedures
- Reviewing and commenting on plan documents prior to submission to PEMA and FEMA.

A Planning Team was assembled to represent each of the municipalities participating in the HMP update as well as invited stakeholders and members of the Steering Committee. The following organizations were invited to participate on the Planning Team:

Chester County Municipalities				
Atglen Borough	East Pikeland Township	Lower Oxford Township	South Coatesville Borough	West Fallowfield Township
Avondale Borough	East Vincent Township	Malvern Borough	South Coventry Township	West Goshen Township
Birmingham Township	East Whiteland Township	Modena Borough	Spring City Borough	West Grove Borough
Caln Township	Easttown Township	New Garden Township	Thornbury Township	West Marlborough Township
Charlestown Township	Elk Township	New London Township	Tredyffrin Township	West Nantmeal Township
Coatesville City	Elverson Borough	Newlin Township	Upper Oxford Township	West Nottingham Township
Downingtown Borough	Franklin Township	North Coventry Township	Upper Uwchlan Township	West Pikeland Township
East Bradford Township	Highland Township	Oxford Borough	Uwchlan Township	West Sadsbury Township





East Brandywine Township	Honey Brook Borough	Parkesburg Borough	Valley Township	West Vincent Township
East Caln Township	Honey Brook Township	Penn Township	Wallace Township	West Whiteland Township
East Coventry Township	Kennett Square Borough	Pennsbury Township	Warwick Township	Westtown Township
East Fallowfield Township	Kennett Township	Phoenixville Borough	West Bradford Township	Willistown Township
East Goshen Township	London Britain Township	Pocopson Township	West Brandywine Township	
East Marlborough Township	London Grove Township	Sadsbury Township	West Caln Township	
East Nantmeal Township	Londonderry Township	Schuylkill Township	West Chester Borough	
Schools and School Districts				
Avon Grove School District	Downingtown Area School District	Owen J Roberts School District	Renaissance Charter Academy	Unionville-Chadds Ford School District
Bishop Shanahan High School	Great Valley School District	Oxford School District	Saint Patrick School	Villa Maria Academy High School
Chester County Intermediate Unit	Kennett Consolidated School District	Phoenixville Area School District	Tredyffrin/Easttown School District	West Chester Area School District
Coatesville Area School District	Octorara Area School District	Pope John Paul II Regional Catholic Elementary School	Twin Valley School District	
Hospitals and Healthcare				
Bryn Mawr Rehabilitation Hospital	Coatesville FD EMS	Jennersville Hospital	Paoli Memorial Hospital	St John Vianney Center
Chester County Health Department	Coatesville VA Medical Center	Jennersville Regional Hospital	Phoenixville Hospital	Tower Health, Brandywine Hospital
Chester County Hospital	Emergency Educators (Phoenixville Hospital)	Main Line Health System	Pottstown Medical Transport	Universal Health Services
Children's Behavioral Health Services, Devereux	Hospital and Health system Association of Pennsylvania (HAP)	Paoli Hospital	Riddle Hospital	
Fire Departments				
Arcelor-Mittal Steel Fire Company (Station 75)	East Brandywine Fire Company	Keystone Valley Department	Paoli Fire Co	Upper Uwchlan Township
Avondale Fire Company	East Whiteland Fire Company	Kimberton Fire Company	Parkesburg Borough Fire Department	Valley Forge Fire Company
Berwyn Fire Co	Fame Fire Co	Liberty Stream Fire Company	Phoenixville Fire Department	Wagontown Fire Co
Birmingham/Pennsbury Township	First West Chester Fire Co	Lionville Fire Company	Po-Mar-Lin Fire Company	West Chester Fire Department First West Chester
Caln Township/Parkesburg Borough/West Sadsbury Township	Friendship Fire Company Dive Rescue	Longwood Fire Company	Ridge Fire Company	West Chester Fire Department Goodwill
Chester County Fire Police Association	Glenmoore Fire Company	Ludwigs Corner Fire Company	Sadsburyville Fire Company	West End Fire Company
Christiana Fire Co (LancCo)	Goodwill Fire Co. West Chester	Malvern Fire Company	Sikorsky Aircraft Fire Department	West Grove Fire Company
Coatesville Fire Department	Goshen Fire Company	Minquas Fire Company	Thorndale Fire Company	Westwood Fire Company
Cochranville Fire Co	Honey Brook Fire Company	Modena Fire Company	Twin Valley Fire Department	
DES - 911 Center Staff	Kennett Fire Company	Norco Fire Co	Union Fire Company No.1	



Police Departments				
Downingtown Borough Police Department (PD)	East Pikeland Township Police Department	Tredyffrin Township Police Department	Valley Township Police Department	West Chester University Police Dept.
East Coventry Township Police Department	Owen J Roberts School Police	Uwchlan Township Police Department	West Brandywine Township Police	Willistown Township Police
East Marlborough Township PD				
Emergency Medical Services (EMS) Agencies				
AFC Urgent Care	Director of EMS/Operations Chief	JeffSTAT (Jefferson Hospital)	Nemours Kids Transport	Uwchlan Ambulance Corps (Station 87)
Arcelor-Mittal Steel Fire Company (Station 75)	East Brandywine Fire Co	Kennett Fire Company	Paoli Fire Company	Uwchlan EMS
Avondale Fire Company/Kennett Fire Co.	East Whiteland Fire Company (Station 5)	Keystone Quality Transport	PennSTAR Flight	Washington Hose Company No.1
Berwyn Fire Company (Station 2)	Elverson-Honey Brook Area EMS	Keystone Valley Fire Co EMS	Po-Mar-Lin Fire Company (Station 36)	West Brandywine
Brandywine Hospital	Fina and Associates, L.L.C.	Lifestar Ambulance	Radnor Fire Company Ambulance (Delco 15)	West Chester University
Caln Township/Parkesburg Borough/West Sadsbury Township	Friendship Ambulance-Royerford 325	Longwood Fire Company (station 25)	Southern Chester County EMS (Medic 94)	West End Fire Co #3 EMS
Christiana Care LifeNet	Good Fellowship Ambulance Club (Station 55)	Ludwigs Corner Fire Company (Station 25)	TeenAID, Inc	West Grove Fire Co
DES	Goodwill Ambulance Co	Malvern Fire Company (Station 4)	Thorndale Fire Co. QRS	Westwood Fire Company (Station 44) EMS
PSTC	Goshen Fire Company EMS	Minquas Fire Co, EMS	Twin Valley Fire Department (Station 69)	
DES-911 Center	Iron Spring Farm, Inc	Modena Fire Company (Station 37)	Union Fire Company No. 1/CCDES	
Retirement, Personal Care, and Nursing Homes				
Arbor Terrace at Willistown	Chester County Department of MHIDD	Freedom Village Brandywine	Longwood Fire Company / Kendal-Crosslands	St Martha Center / Villa
Ashbridge Manor Senior Living	Chester County Department of Veterans Affairs	Friends Home - Linden Hall SK	M5	St Martha Manor
Aventura at Pembroke	Chester County Health Department	Gaudenzia, Inc	Madanat Personal Care	St. John Vianney
Barclay Friends	Chester County Pocopson Home	Glencrest Manor Personal Care Home	Malvern Health	Steward Place
Bellingham Park Lane	Chester County Prison	Green Meadows Nursing and Rehabilitation Center	Manatawny Manor, INC	Sunrise Senior Living of Exton
Bellingham Retirement Community	Chester County Youth Center	Harlee Manor Inc	Merakey Chester County/Merakey Delaware County	Sunrise Senior Living of Paoli
Bowling Green Inn Brandywine	Chester Valley Rehabilitation and Nursing Center	Harrison House - Senior Living Chester County	NHS Chester County	Tel Hai - Lakeview at Tel Hai Personal Care
Brandywine Assisted Living at Longwood	Child & Family Focus	Harrison Senior Living	Oxford Health Center at Ware Presbyterian Village	Tel Hai - Meadows Health Care Center



Brandywine Hall	Circle of Support	Heatherwood Retirement Community	Parzival	Tel Hai Retirement Community
Brightview Senior Living-Devon	Colonial Woods Personal Care Home	Hickory House Nursing Home	Petra Community Housing	The Community at Phoenixville
Brinton Manor	Creative Health Services	Highgate at Paoli Pointe	Phoenix Center for rehab and Nursing	The Devon Senior Living
Brookdale Senior Living	Crosslands	Holisticare Hospice	Pocopson Home	The Gardens at Freedom Village (Brookdale)
Bureau of Laboratories	Dalesio and Associates, Inc	Homecare Rehab/Simpson Meadows	PowerBack Rehabilitation Exton	The Hickman Friends Senior Community
Buttonwood Farm-Spirit of Gheel, Gheel House	Davita Dialysis - Corporate	Horizon House	Preston Residence at Jenner's Pond	The Inn at Freedom Village (Brookdale)
CADES	Daylesford Crossing	Immaculate Mary Center for Rehabilitation and Health Care	Professional Nursing Services, Inc.	The Phoenix Center for Rehabilitation and Nursing Center
Camilla Hall Covent and Health Care Center	Developmental Enterprises	Jenner's Pond Retirement Community	Resources for Human Development - Community Choices	There's No Place Like Home (TNPLH) Home Care
CareLink Community Support Services	Devereux Advanced Behavioral Health	Jenner's Pond, Preston	Resources for Human Development - Supported Adult Living Team	Twin Pines Health Care Center
Chester County Department of Aging	Devereux CIDDS	Kadima Rehabilitation & Nursing at Pottstown	Royer-Greaves School for the Blind	Veterans Administration Medical Center
Chester County Department of Children, Youth & Families	Devereux PA Adult Services- Villanova	Kelsch Associates	Simpson Meadows	Ware Presbyterian - Oxford Health Center
Chester County Department of Community Development	Devereux PA Adult Services Center (Hankin Health Center)	Kendal - Crosslands Communities	Southeastern Pennsylvania (SEPA) Veterans Center	Wellington Court of Hershey's Mill
Chester County Department of Drug & Alcohol Services	Exton Senior Living	Kendal at Longwood	Spectra Support Services	Westtown Sunrise Senior Living
Chester County Department of Human Services	Fellowship Health Resources, Inc.	Kindred House	Spring Mill Senior Living	Woodbridge Place
Chester County Department of Managed Behavioral Healthcare	Freedom Village (Brookdale)	Linden Hall	Spirit of Gheel (Gheel House & Buttonwood Farm)	
Neighboring Jurisdictions				
Lancaster County EMA	Montgomery County DPS	Philadelphia OEM	Bucks County EMA	Delaware County EMA
Chambers of Commerce/ Economic Development				
Chester County Chamber of Business and Industry	Exton Region Chamber of Commerce	Main Line Chamber of Commerce	Phoenixville Regional Chamber of Commerce	Tri County Area Chamber of Commerce
Chester County Economic Development Council	Greater West Chester Chamber of Commerce	Oxford Area Chamber of Commerce	Southern Chester County Chamber of Commerce	Western Chester County Chamber of Commerce
Downingtown-Thorndale Regional Chamber of Commerce				



Community Organizations				
Agency and Community Partnerships	Habitat for Humanity of Chester County	Maternal and Child Health Consortium	Phoenixville Area Community Services (PACS)	United Way of Chester County
Brandywine Health Foundation	La Comunidad Hispana	Oxford Neighborhood Services Center (ONS)	Phoenixville Community Health Foundation	West Chester Area Day Care Center
Chester County Food Cupboard				
Environmental Advocates and Watershed Organizations				
Ag Land Preservation Board	Delaware Riverkeeper	Master Water Stewards/Valley Creek Restoration	Pennsylvania Department of Environmental Protection	The Wallace Trust
Brandywine Conservancy	Elk Creeks Watershed Association	Natural Lands	Schuylkill River Greenway Association	Valley Creek Restoration Partnership
Brandywine Red Clay Alliance	French and Pickering Creeks Conservation Trust	Octoraro Watershed Association	Stroud Water Research Center	Valley Forge Trout Unlimited
Chester County Conservation District	Green Valleys Watershed Association	Open Land Conservancy of Chester County	The Conservation Fund	West Chester Fish, Game & Wildlife Association
Chester-Ridley-Crum Watersheds Association	Guardians of the Brandywine	Pennsbury Land Trust	The Land Conservancy for Southern Chester County	Willistown Conservation Trust
Darby-Cobbs Watershed Partnership	London Britain Twp Land Trust	Pennsylvania Department of Agriculture- Bureau of Farmland Preservation	The Nature Conservancy	White Clay Watershed Association
Darby Creek Valley Association				
Water Suppliers				
American Water	Aqua	Chester Water Authority	Downingtown Municipal Water Authority	
Public Transportation				
CHESCOBUS	Krapf Transportation	Region 3 Amtrak		
Other Stakeholders				
FEMA	Oxford Area Sewer Authority	PEMA	PennDOT District Office	Vanguard
Longwood Gardens	Parzival	PennDOT	Transportation Management Association of Chester County (TMACC)	West Pharmaceutical Services

For a complete list of individual invitees, participants, attendance at meetings, completion of worksheets, or submission of comments, please refer to Appendices C through E.

The Planning Team acknowledged that important steps in developing a comprehensive HMP were identifying hazards that specifically affect Chester County, and assessing their likelihood of occurrence, along with potential damage to the people, property, and environment of the county. The Planning Team chose to focus on an all-hazards approach rather than narrow the focus to natural disasters only.



As the contract consultant, Tetra Tech guided the Steering Committee and Planning Team through the HMP update planning process. More specifically, Tetra Tech was tasked with:

- Assisting with the organization of a Steering Committee and Planning Team
- Assisting with the development and implementation of a public and stakeholder outreach program
- Collecting data
- Facilitating and recording attendance at meetings
- Assisting with the review, update, and ranking of the hazards of concern, hazard profiling, and risk assessment
- Assisting with the review and update of mitigation planning goals and objectives
- Assisting with the review of progress of past mitigation strategy
- Assisting with the screening of mitigation actions and the identification of appropriate actions
- Assisting with the prioritization of mitigation actions
- Authoring of the draft and final HMP documents

3.3 MEETINGS AND DOCUMENTATION

Tetra Tech assisted the county in drafting planning documents, preparing meeting materials, and facilitating meetings. The Steering Committee reviewed documentation, provided validation, and acted as an advocate for the HMP update.

Table 3-1 lists dates and descriptions of meetings held by the Chester County Steering Committee and Planning Team as part of the process of updating the Chester County HMP.

Table 3-1. Public and Planning Meetings

Date	Description of Meeting
February 6, 2020	Kickoff meeting with Department of Emergency Management
February 20, 2020	Kickoff meeting with Steering Team member, including a 5-year plan review and plan update process, evaluation of identified hazards, capability assessment, and mitigation strategy review. The Steering Team members identified problem areas and issues throughout the county for each hazard.
March 13, 2020	Initial Planning Team Meeting to update the risk assessment, update the capabilities assessment, update the mitigation strategy, update other sections of the HMP
October 23, 2020	Direct outreach discussions with municipalities to garner as much participation in the planning process as possible
November 9, 2020	Risk Assessment Review Meetings to present the risk assessments of hazards and hand out the mitigation actions, municipality risk factor analysis worksheets for the municipalities to complete
December 9, 2020	Mitigation Strategy Workshop to review mitigation goals, objectives, actions, and current plan status with the Planning Team.
December 15, 2020	4 th Quarterly Training of 2020 that discussed the HMP
April 7, 2021	Plan Draft Review Meeting to collect comments on the completed draft
TBD	HMP adoption by County Commissioners

The Steering Committee followed up each meeting with meeting notes that documented all agenda topics, decisions, and action items identified. The meeting minutes were posted to the project website. Documentation from all meetings is located in Appendix C.

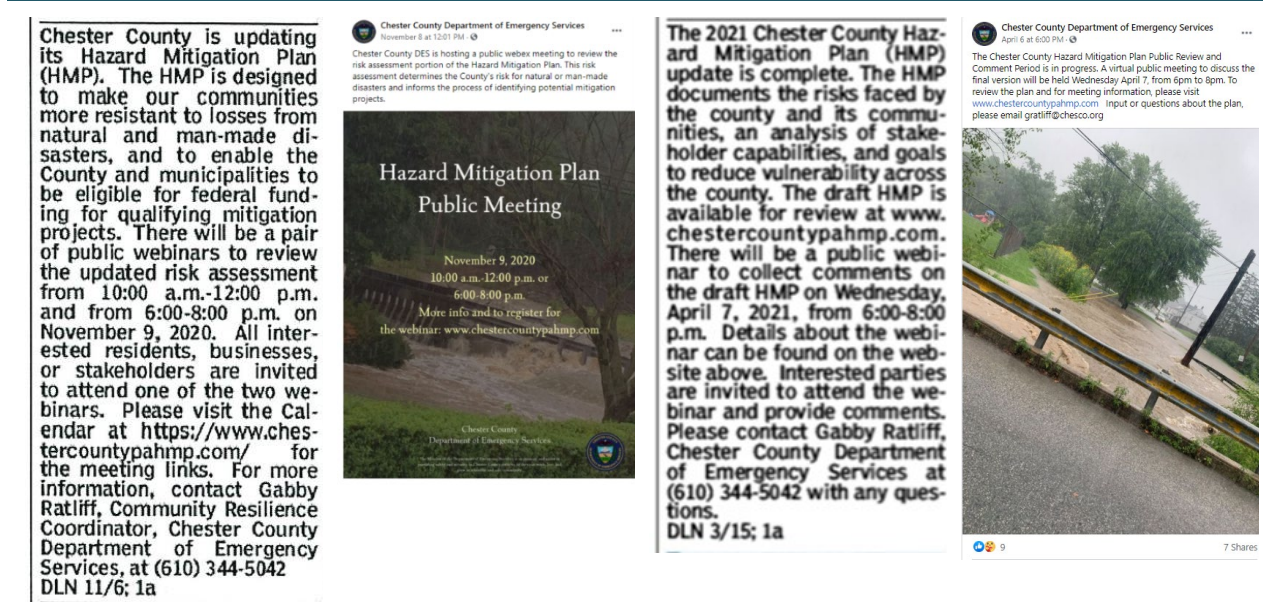
Chester County residents were informed of the planning process through various sources, including newspaper-announced public notices and announcements on the Chester County HMP project website (<https://www.chestercountypahmp.com/>).





The Risk Assessment Review Meeting and the Draft Review Meeting were advertised as public meetings (see Figure 3-1). Any subsequent supporting documentation provided by county residents will be included in Appendix E (Public and Stakeholder Participation).

Figure 3-1. Public Meeting Public Notices



3.4 PUBLIC AND STAKEHOLDER PARTICIPATION

To maximize the effectiveness of the HMP, the Steering Team fostered continual public and stakeholder engagement. Input was encouraged and collected through a variety of methods. Five worksheets/surveys—the Hazard/Risk Identification Survey, Risk Factor Analysis Survey, Capabilities Assessment Survey, NFIP Survey, and Mitigation Strategy 5-Year Plan Review Worksheet (Mitigation Review Worksheet)—were given to representatives from each municipality in Chester County. 73 jurisdictions (the county and 72 municipalities) provided information so that their input could be reviewed and incorporated into the updated HMP.

The following entities with vested interest in development of the updated HMP were given the opportunity to participate in the planning process by attending a Planning Team or public meeting or by offering comments on the project website: local, state, and federal agencies; neighboring jurisdictions (Montgomery County, Philadelphia, Bucks County, Lancaster County, and Delaware County); community leaders; educators; healthcare facilities; and other relevant private and nonprofit groups. Invitations to participate in meetings were sent to those stakeholders. Appendix E includes a copy of the Planning Team meeting invitation list and sample copies of invitation letters sent. Meeting invitations were also sent to all municipalities, including elected officials and emergency management coordinators. Additionally, direct outreach by phone or one-on-one meetings was conducted with municipalities who were unable to attend other meetings or who had questions about worksheets, participation requirements, the planning process, or mitigation project selection. 58 municipalities in Chester County had representatives attending at least one meeting; the other 15 participating municipalities were contacted individually.

Through public notices published in the local newspapers, the groups listed in Section 3.2 and the general public were invited to visit the project website, review the draft County HMP update, and send comments to DES. Copies of the public notices and other forms of public and stakeholder outreach are presented in Appendix E.



Throughout the course of the entire planning process, the following stakeholder organizations participated:

- AFC Urgent Care
- Agency and Community Partnerships
- Aqua Water
- Avon Grove School District
- Avondale Fire Company
- Bishop Shanahan High School
- Brandywine Conservancy and Museum of Art
- Brandywine Hospital - Tower Health
- Brandywine River Valley Home Health
- Brookdale
- Camilla Hall Nursing Home
- CHESCOBUS
- Chester County Fire Police Association
- Chester County Hospital
- Chester County Planning Commission
- Chester County Water Resources Authority
- Children's Behavioral Health Services, Devereux
- Downingtown Area School District
- Downingtown Police Department
- Downingtown Municipal Water Authority
- East Coventry Township Police Department
- East Pikeland Township Police Department
- Glen Moore Fire Company
- Goshen Fire Company
- Harrison Senior Living
- Holisticare Hospice
- Hickory House
- Krapf Transportation
- Kennett Fire Company
- Longwood Fire Company
- Longwood Gardens
- Minquas Fire Company
- Octorara Watershed Association
- Oxford Area School District
- Oxford Area Sewer Authority
- Owen J Roberts School Police
- Park Lane at Bellingham Skilled Nursing Facility
- Parzival
- Pennsylvania Department of Environmental Protection
- Phoenixville School District
- Pocopson Home
- Pope John Paul II Regional Catholic Elementary School
- Region 3 Amtrak
- Renaissance Charter Academy
- Saint Patrick School
- Tel Hai Personal Care
- There's No Place Like Home (TNPLH) Home Care
- Tredyffrin/Easttown School District
- Tredyffrin Township Police Department
- Trout Unlimited Valley Forge
- United Way of Chester County
- Uwchlan Township Police Department
- Vanguard
- Villa Maria Academy High School
- West Brandywine Township Police
- West Chester Area School District
- West Chester Borough Police Department
- West End Fire Company
- West Pharmaceutical Services
- Willistown Township Police

Table 3-2 in Section 3.5 of this HMP shows the overall municipal participation in the planning process.

3.5 MULTI-JURISDICTIONAL PLANNING

Chester County took a multi-jurisdictional approach to preparing the HMP so that the HMP would apply to the county and all participating municipalities. The county was able to provide resources (e.g., data, geographic information system [GIS], etc.) to which the municipalities might not have had access. However, Chester County depended on municipal buy-in because the municipalities have the legal authority to enforce compliance with land use planning and development directives. Chester County undertook an intensive effort to involve all 73 municipalities in the update process.

Each municipality was given the opportunity to participate in this process. Municipal officials and representatives were invited to attend Planning Team and public meetings; were provided worksheets to update the hazards of concern, capabilities, and mitigation strategy; and were asked to review and prioritize the mitigation actions. Municipal participation culminated in the formal adoption of the HMP; copies of municipal adoption resolutions are in Appendix F. Table 3-2 indicates the ways each municipality participated in the



planning process. In some cases, a municipality was unable to attend a Planning Team meeting; therefore, an individual follow-up meeting with each municipality was held by Chester County Steering Committee representatives to cover the meeting material and provide municipal support on the topics presented.



Table 3-2. Participation Matrix

Jurisdiction	Meetings					Indiv. Contact	Worksheets					2021 Plan Adoption Date	
	Planning Team Kickoff Meeting (3/13/20)	Risk Assessment Meeting (11/9/20)	Mitigation Strategy Workshop (12/9/20)	Quarterly EMC Training (12/15/20)	HMP Draft Review Meeting (4/7/21)		Hazard Evaluation Survey	Capability Assessment Survey	Mitigation Strategy Survey	Municipal Mitigation Strategy Survey	NFIP Survey		RF*
Chester County	X	X	X	X	X								TBD
Atglen Borough		X	X			X							TBD
Avondale Borough			X										TBD
Birmingham Township						X							TBD
Caln Township	X		X				X	X	X	X	X		TBD
Charlestown Township	X	X	X	X									TBD
Coatesville City			X			X				X			TBD
Downingtown Borough		X				X							TBD
East Bradford Township			X		X		X	X	X	X	X		TBD
East Brandywine Township	X							X	X	X	X		TBD
East Caln Township			X										TBD
East Coventry Township	X	X		X		X							TBD
East Fallowfield Township				X		X							TBD
East Goshen Township							X	X	X	X	X		TBD
East Marlborough Township							X	X	X	X	X		TBD
East Nantmeal Township						X							TBD
East Nottingham Township			X	X	X								TBD
East Pikeland Township	X			X			X	X	X	X	X		TBD
East Vincent Township						X							TBD
East Whiteland Township	X	X	X	X	X	X	X	X	X	X	X	X	TBD
Easttown Township		X	X	X	X					X			TBD
Elk Township		X		X	X								TBD
Elverson Borough	X						X						TBD
Franklin Township			X			X							TBD
Highland Township						X							TBD
Honey Brook Borough	X						X	X			X		TBD
Honey Brook Township							X	X			X		TBD
Kennett Square Borough	X	X	X				X			X	X		TBD
Kennett Township	X	X	X		X		X	X	X	X	X		TBD



Jurisdiction	Meetings					Indiv. Contact	Worksheets					2021 Plan Adoption Date	
	Planning Team Kickoff Meeting (3/13/20)	Risk Assessment Meeting (11/9/20)	Mitigation Strategy Workshop (12/9/20)	Quarterly EMC Training (12/15/20)	HMP Draft Review Meeting (4/7/21)		Hazard Evaluation Survey	Capability Assessment Survey	Mitigation Strategy Survey	Municipal Mitigation Strategy Survey	NFIP Survey		RF*
London Britain Township	X	X	X				X	X	X	X	X		TBD
London Grove Township	X		X	X	X		X	X	X	X	X	X	TBD
Londonderry Township			X			X	X	X	X	X	X		TBD
Lower Oxford Township	X						X	X	X	X	X		TBD
Malvern Borough			X	X						X			TBD
Modena Borough						X							TBD
New Garden Township		X	X				X	X		X	X		TBD
New London Township	X	X		X	X								TBD
Newlin Township						X							TBD
North Coventry Township	X		X				X	X	X		X		TBD
Oxford Borough		X	X	X	X		X	X		X			TBD
Parkesburg Borough	X		X				X	X	X	X	X		TBD
Penn Township						X							TBD
Pennsbury Township	X	X					X	X	X	X	X		TBD
Phoenixville Borough				X		X							TBD
Pocopson Township	X		X	X	X	X							TBD
Sadsbury Township						X							TBD
Schuylkill Township	X	X			X	X							TBD
South Coatesville Borough	X		X										TBD
South Coventry Township				X									TBD
Spring City Borough	X												TBD
Thornbury Township	X	X	X		X		X	X	X	X	X	X	TBD
Tredyffrin Township	X	X	X		X	X							TBD
Upper Oxford Township			X										TBD
Upper Uwchlan Township		X		X			X	X	X	X	X		TBD
Uwchlan Township			X	X		X							TBD
Valley Township					X	X							TBD
Wallace Township				X									TBD
Warwick Township						X							TBD
West Bradford Township	X		X	X	X	X							TBD
West Brandywine Township		X	X	X	X	X	X						TBD
West Caln Township			X	X		X	X	X	X		X		TBD



Jurisdiction	Meetings					Indiv. Contact	Worksheets					2021 Plan Adoption Date	
	Planning Team Kickoff Meeting (3/13/20)	Risk Assessment Meeting (11/9/20)	Mitigation Strategy Workshop (12/9/20)	Quarterly EMC Training (12/15/20)	HMP Draft Review Meeting (4/7/21)		Hazard Evaluation Survey	Capability Assessment Survey	Mitigation Strategy Survey	Municipal Mitigation Strategy Survey	NFIP Survey		RF*
West Chester Borough	X						X	X	X	X	X		TBD
West Fallowfield Township						X							TBD
West Goshen Township		X		X			X	X	X	X	X		TBD
West Grove Borough				X		X					X		TBD
West Marlborough Township						X							TBD
West Nantmeal Township	X	X					X						TBD
West Nottingham Township		X	X		X		X	X	X	X	X		TBD
West Pikeland Township	X			X									TBD
West Sadsbury Township			X										TBD
West Vincent Township						X							TBD
West Whiteland Township		X					X	X		X	X		TBD
Westtown Township	X		X	X	X						X		TBD
Willistown Township	X	X	X	X	X		X		X				TBD

Notes:
 Indiv. = Individual
 RF = Municipal Risk Factor worksheet
 TBD = To be determined after plan is granted “approvable pending adoption” status by FEMA Region III.